

## FORM No. 1

(See Rule 7 of the Tamil Nadu societies Registration Rules, 1978)

Application for the issue of certificate of Registration Under Section 10 of the TamilNadu Societies Registration Act ,1975. (Tamil Nadu Act 27 of 1975)

From

**The President  
Tirupur Information Technology Association,  
No.15, Nehru Street,  
Tirupur – 641 601**

To

**The Registrar of Societies,  
Tirupur**

Sir,

1. A society by Name **TIRUPUR INFORMATION TECHNOLOGY ASSOCIATION** has been formed on **27.02.2008**
2. I enclose herewith the memorandum and Bye-Laws of the said society.
3. I remit herewith a sum of Rs.555/- being the fee for the registration of the society.
4. I am a member of the Committee of the society.
5. I have been duly authorised in this behalf by the Committee of the Society.
6. The society may be registered and the Certificate of Registration issued.

**Place: Tirupur**

**Date: 27.02.2008**

**Signature of the President  
(K.Ravichandran)**

**MEMORANDUM OF ASSOCIATION OF TIRUPUR INFORMATION TECHNOLOGY  
ASSOCIATION**

1. The name of the Association shall be **TIRUPUR INFORMATION TECHNOLOGY ASSOCIATION**

2. **Objects:**

- a. To enable the dealers of Information technology products such as Computers and its accessories and various other Information technology products to become members of the Society
- b. To promote and develop cooperation amongst the various dealers and other like-minded Associations with similar objects.
- c. To promote the consideration of all questions affecting the Information Technology trade and allied trades and generally to watch over and protect the interests of members.
- d. To collect and defuse amongst the members information on all matters affecting the Information technology products and its spare parts trade and to print and publish, issue and circulate such papers, periodicals, books, circulars and other materials relevant, as may be seen conducive to any of these objectives.
- e. To conduct Seminars, Conferences, Symposium, Conventions, Trade fairs, Lecturers and publish Articles and Magazines and make known to the public the activities of the Association.
- f. To provide to its members statistical information pertaining to Information technology products and keep the members informed regarding latest developments and information of the industry.
- g. To be in close touch and establish liaison with various institutions and organizations and government bodies connected with the development of Information technology products and trade and to carry out continuous dialogues with the Government.
- h. To make representations, to lead delegations and to deal with the subjects that affects the Information technology products and its spare parts trade and find ways and means of solving the problems and difficulties relating to subjects, like taxation, import, export, procurement, distribution, industrial relation, procedural delays etc.
- i. To arbitrate for the speedy disposal of disputes and differences arising between members or with outsiders.
- j. To establish general fund in the society for meeting the social activities.
- k. The income and properties of the society shall be applied solely for the promotion and fulfillment of the aims and objects of the society.
- l. To acquire by purchase, take on lease, hire or by gift or otherwise and hold any movable or immovable properties or any rights of privileges that may be deemed necessary or useful for the aims and objects of the society.

- m. To do all such other lawful acts deeds and thing as are incidental and conducive to the attachment of the objects of the society.
- n. To takeover, absorb or amalgamate with any other society or association or institution whose objects are similar to the objects of the society.
- o. To apply the income and properties of the society for the fulfillment of its objects and not to pay portion thereof by way of profit or dividend or bonus.

**3. FIRST EXECUTIVE COMMITTEE MEMBERS:**

S.NO.	NAME & ADDRESS	OCCUPATION	DESIGNATION IN THE SOCIETY
1.	K.Ravichandran No.11, Demonde Street No.1 KSC School Road Tirupur 641604	Business	President
2.	P.Shanmugam No.15, Nehru Street Tirupur 641601	Business	Vice-President
3.	K.Babu No.32, Kumaran Road Near Railway Station Tirupur 641 601.	Business	General Secretary
4.	R.Arunagiri No.343, BS Sundaram Road, Near Tirupur Tirupathi Temple Tirupur 641601	Business	Executive Secretary
5.	S.Jayakumar 500/1, Arul Complex, PN Road Tirupur 641602	Business	Joint Secretary
6.	S.Manikandhanathan 113, Kumaran Road Tirupur 641601	Business	Treasurer
7.	R.Thiyagaraaj No.32, Kumaran Road Near Railway Station Tirupur 641 601.	Business	Executive Member
8.	C.Suresh Kumar 104, 1st Floor, Poombukar Nagar EAST, Thennam palayam, Tirupur 641604	Business	Executive Member
9.	K.Vallinayagam 316, P.N.Road, Miller Bus Stop Tirupur 641602.	Business	Executive Member
10.	P.K.Guruprasad 47, Sarath Complex, Union Mill Road, Tirupur 641601.	Business	Executive Member
11.	R.Krishnamurthy 1, Ramaiah Colony 4th West Street, Tirupur 641602.	Business	Executive Member
12.	A.Vijayakumar 6, Chellam Nagar 4th Street, Mangalam Road, Tirupur 641687	Business	Executive Member
13.	Pratheesh Mathew 513, MRC Corner, Near Miller Stop, PN Road, Tirupur 641602	Business	Executive Member
14.	P.Ramakrishnan Keerthi Towers, 481 Gandhi Road, Anuparpalayam Bus Stop, Tirupur 641652	Business	Executive Member
15.	V.Stephenraj 15 Khadhi Complex, Avinashi Road, Kumar Nagar, Tirupur 641603	Business	Executive Member
16.	T.K.M.Selvaraj 3/2, First floor, 3rd Street (West), Ramaiah colony, Tirupur 641602	Business	Executive Member

17.	K.Arumugam 42/26, Police Lane Street, Valipalayam, Tirupur 641601	Business	Executive Member
18.	M.Senthil Kumar 25/12, SMNS Complex, PN Road, Opp: New Bus Stand Tirupur 641603	Business	Executive Member
19.	A.Moorthy 51, 60 Feet Road, JG Nagar Tirupur 641602	Business	Executive Member
20.	A.Mansoor Ali Khan 106, KS Complex, Opp: Sony Show Room, Dharapuram Road, Tirupur 641604	Business	Executive Member
21.	R.Palanisamy 279-A, 1st Floor, Sivasakthi Complex, Tirupur 641602	Business	Executive Member

We the several persons mentioned above have wish to form a Society and Register the same under section 27 of the Tamilnadu Societies Registration Act 1975

S.NO.	NAME & ADDRESS	Designation in the Society	SIGNATURE
1.	K.Ravichandran No.11, Demonde Street No.1 KSC School Road Tirupur 641604	President	Sd./-
2.	P.Shanmugam No.15, Nehru Street Tirupur 641601	Vice-President	Sd./-
3.	K.Babu No.32, Kumaran Road Near Railway Station Tirupur 641 601.	General Secretary	Sd./-
4.	R.Arunagiri No.343, BS Sundaram Road, Near Tirupur Tirupathi Temple Tirupur 641601	Executive Secretary	Sd./-
5.	S.Jayakumar 500/1, Arul Complex, PN Road Tirupur 641602	Joint Secretary	Sd./-
6.	S.Manikandhanathan 113, Kumaran Road Tirupur 641601	Treasurer	Sd./-
7.	R.Thiyagaraaj No.32, Kumaran Road Near Railway Station Tirupur 641 601.	Executive Member	Sd./-
8.	C.Suresh Kumar 104, 1st Floor, Poombukar Nagar EAST, Thennampalayam Tirupur 641604	Executive Member	Sd./-
9.	K.Vallinayagam 316, P.N.Road, Miller Bus Stop Tirupur 641602.	Executive Member	Sd./-
10.	P.K.Guruprasad 47, Sarath Complex, Union Mill Road, Tirupur 641601.	Executive Member	Sd./-
11.	R.Krishnamurthy 1, Ramaiah Colony 4th West Street, Tirupur 641602.	Executive Member	Sd./-
12.	A.Vijayakumar 6, Chellam Nagar 4th Street, Mangalam Road, Tirupur 641687	Executive Member	Sd./-

13.	Pratheesh Mathew 513, MRC Corner, Near Miller Stop, PN Road, Tirupur 641602	Executive Member	Sd./-
14.	P.Ramakrishnan Keerthi Towers, 481 Gandhi Road, Anuparalayam Bus Stop, Tirupur 641652	Executive Member	Sd./-
15.	V.Stephenraj 15 Khadhi Complex, Avinashi Road, Kumar Nagar Tirupur 641603	Executive Member	Sd./-
16.	T.K.M.Selvaraj 3/2, First floor, 3rd Street (West), Ramaiah colony, Tirupur 641602	Executive Member	Sd./-
17.	K.Arumugam 42/26, Police Lane Street, Valipalayam, Tirupur 641601	Executive Member	Sd./-
18.	M.Senthil Kumar 25/12, SMNS Complex, PN Road, Opp: New Bus Stand Tirupur 641603	Executive Member	Sd./-
19.	A.Moorthy 51, 60 Feet Road, JG Nagar Tirupur 641602	Executive Member	Sd./-
20.	A.Mansoor Ali Khan 106, KS Complex, Opp: Sony Show Room, Dharapuram Road, Tirupur 641604	Executive Member	Sd./-
21.	R.Palanisamy 279-A, 1st Floor, Sivasakthi Complex, Tirupur 641602	Executive Member	Sd./-

**Place: Tirupur**

**Date : 27.02.2008**

Sd./

**PRESIDENT**

**K.RAVICHANDRAN**

**BY-LAWS OF TIRUPUR INFORMATION TECHNOLOGY ASSOCIATION**

1. Name of the Society : TIRUPUR INFORMATION TECHNOLOGY  
ASSOCIATION
2. Date of Opening : 27.02.2008
3. Jurisdiction of the Society : Tirupur
4. Address of the Office : No.15, Nehru Street,  
Tirupur – 641 601
5. Office working hours : 09.30 A.M to 5.30 P.M

**6. AIMS OF THE SOCIETY:**

- a. To enable the dealers of Information technology products such as Computers and its accessories and various other Information technology products to become members of the Society
- b. To promote and develop cooperation amongst the various dealers and other like-minded Associations with similar objects.
- c. To promote the consideration of all questions affecting the Information Technology trade and allied trades and generally to watch over and protect the interests of members.
- d. To collect and defuse amongst the members information on all matters affecting the Information technology products and its spare parts trade and to print and publish, issue and circulate such papers, periodicals, books, circulars and other materials relevant, as may be seen conducive to any of these objectives.
- e. To conduct Seminars, Conferences, Symposia, Conventions, Trade fairs, Lecturers and publish Articles and Magazines and make known to the public the activities of the Association.
- f. To provide to its members statistical information pertaining to Information technology products and keep the members informed regarding latest developments and information of the industry.
- g. To be in close touch and establish liaison with various institutions and organizations and government bodies connected with the development of Information technology products and trade and to carry out continuous dialogues with the Government.
- h. To make representations, to lead delegations and to deal with the subjects that affects the Information technology products and its spare parts trade and find ways and means of solving the problems and difficulties relating to subjects, like taxation, import, export, procurement, distribution, industrial relation, procedural delays etc.
- i. To arbitrate for the speedy disposal of disputes and differences arising between members or with outsiders.
- j. To establish general fund in the society for meeting the social activities.
- k. The income and properties of the society shall be applied solely for the promotion and fulfillment of the aims and objects of the society.
- l. To acquire by purchase, take on lease, hire or by gift or otherwise and hold any movable or immovable properties or any rights of privileges that may be deemed necessary or useful for the aims and objects of the society.
- m. To do all such other lawful acts deeds and thing as are incidental and conducive to the attachment of the objects of the society.
- n. To takeover, absorb or amalgamate with any other society or association or institution whose objects are similar to the objects of the society.
- o. To apply the income and properties of the society for the fulfillment of its objects and not to pay portion thereof by way of profit or dividend or bonus.

Sd./

**PRESIDENT**

7. The president will be the authorized official for all the actions taken under the Court of law on behalf of the society.

**8. ELIGIBILITY OF THE MEMBERS :**

1. Both male and female aged beyond 18 years can become member of the Society. A candidate who wish to join as a new member into the society, shall fill up the prescribed Application form provided for this purpose and send it to the president. The president will place all those applications before the Executive Committee meeting. The Majority of Executive Member should give their consent to admit the applicant as a Member and they have also the power to reject the application form of a New Candidate or Candidates. The Admitted Members names shall be filled up in Form No: 7, of the Society and this will be produced to the Registrar of Society, along with the fees prescribed within 3 months after the admission of the members.

**2. ENTRANCE FEE OF A MEMBER:**

The Members shall remit Rs.1000/-(Annual) as his entrance fee to become a Member.

**3. SUBSCRIPTION :**

Each Member shall pay his Annual Subscription amount of Rs. 1000/- every year before the end of May.

**9. THE PROCEDURES TO DISMISS A MEMBER :**

1. Those who act against the aims and the rules and regulations of the Society can be dismissed by the Executive Committee.
2. Those who are entering into a Criminal Offense and Convicted by the Court of law will be dismissed from the Membership.
3. Those who have not paid their Annual Subscription Fee continuously for 2 years may be dismissed from the Membership by the Executive Committee.
4. Those who are affected for the aforesaid reasons and dismissed can make their appeals to the General body of the society and the decision of the General body will be final.

**10. RESIGNATION BY THE MEMBERS :**

Those who like to resign from the membership shall apply to the president of the Society in writing. Till the Executive committee approves the resignation, it will not be considered as resigned. For approving such resignation, there must be consent by more than half of the Executive committee members.

**11. THE RIGHTS OF THE MEMBERS :**

Every member shall have a vote. A member can be present at the General body meeting either directly or through an appointed representative of the member. But this practice of appointment of representative on behalf of a member will be never adopted by the Executive committee member and this must be carried out of the Executive member committee meeting.

**12. THE DUTIES OF THE MEMBERS :**

The member shall abide with the aims and rules of the society. They shall pay the regular subscription and other fees without making any delay. Those who fail to adopt the above principles are liable for suitable action and punishments by the society further, the general body member or the Executive committee member should be never getting any funds from the society.

Sd./

**PRESIDENT**

**13. THE METHODS AND PROCEDURE FOR THE FUNCTION OF THE SOCIETY**

The society will be contained with members of the Executive committee. The period of the Executive committee will be for 1(one) year. The general body of the society will elect the Executive committee members with its majority support once in year.

**14. THE EXECUTIVE COMMITTEE:**

There shall be 21 (Twenty one) members will be contained in the Executive committee. The period of the Executive committee will be 1(one) year. After 1 year new Executive committee members shall be elected by the General body. Those who like to continue the Executive committee membership can stand as a candidate for the election of the new Executive again in the General body. None will be allowed to continue as an Executive committee member without elected by the General body. If there may be arising any vacancy of the office bearers, the Executive committee itself has got the power to nominate an Executive committee member/s to such a post and such a person will continue his post till the date of the next election.

**15. THE ACTIVITIES OF THE EXECUTIVE COMMITTEE :**

The Executive committee meeting shall be held at least once in a month. A Notice before three days at least shall be sent to the Executive members for information. A half of the Executive committee members of above must be present for acquiring the quorum of the meeting. If not quorum is arrived , such meeting will be postponed for the next week on same time and day. For such a meeting ,even if the minimum of members were not present, the meeting can be proceeded. Quorum is not necessary for this meeting. The old Executive committee members after their elected period and after election are completed for the new Executive committee should hand over all the records and properties of the society to the New executive committee office bearers. All the properties concerned to the society will be in charge with the executive committee. According to the resolutions of the General Body , the executive members should act on behalf of the society without any remuneration. For the expenses incurred on behalf of the Society ,they can receive them from the funds of the society.

**16. THE RESPONSES OF THE EXECUTIVE COMMITTEE :**

1. The aims of the society detailed in the documents should be executed.
2. To take necessary actions against the members who act against the rules and the aims of the society.
3. To verify and inspect all the accounts of expenses which were spent for the purposes of the society.
4. To prepare the annual receipts and expenditures statements and submit it to the General Body.
5. To submit the change, if any, in the executive committee to the Registrar within 3 months of such change and remit the fees accordingly.
6. To submit the information about the change of the office address in case, within 3 months of such change, to the registrar in Form No.V, along with the prescribed fee.
7. To bring over amendments from the present by-law if necessary or in the sub sections of the by-law, it must be furnished to approval of the General Body and approved and then only it can be executed.

Sd./  
**PRESIDENT**



**17. THE DUTIES OF THE OFFICE BEARERS :**

**1. PRESIDENT :**

- a. The president shall preside for all of the Executive committee meetings as well as the General Body meeting at all times.
- b. The president on behalf of the society must only file any suit before the court of the law.
- c. If any case to be filled against the society, should be made only on the President and the entire responsibility of such cases will be lying on the president.
- d. President shall look after the administration works of the office servants and the duties of the executive members.
- e. The President will have the power to take any offences who act against the rules of the society, for this president shall get the prior consent of the executive committee.
- f. If there are any subjects arising for voting, and if there are equal votes on both sides, the president can give his casting vote and arrive to a decision.
- g. Whenever the president is unable to act and function his office, he can give his power to the vice president to act on his behalf.
- h. The president has got the power to select the office servants for the Administration purpose.
- i. The president is the only person who has got the entire power on the Actions of the society.
- j. The monies received for the society should be remitted into any of the Nationalized / Scheduled Bank wherever the account must be opened. The opening of the account with any bank and to operate the accounts on any manner, will be bound by President & Treasurer on joint signature .
- k. The president shall have the power to spend Rs. 25000/- for the purposes of the society and this should be got approved on the next executive committee meeting.

**2. VICE PRESIDENT:**

- a. The vice president will assist to the president in all respects to execute the functioning of the society and give his help.
- b. Whenever the president is unable to attend at the time of a meeting should act on behalf of the president, by possessing his seat. He has the power as president.
- c. When both president or Vice president are unable to attend the works, the executive members should select any one of the member amongst them to act on the post, and to conduct the meeting.

**3. GENERAL SECRETARY :**

- a. Generally all actions of the society will be governed by the Secretary
- b. Under the control of the president, as per the resolutions of the Executive committee, he should execute the same proceeding.
- c. He should have all the correspondences on behalf of the Society.
- d. He shall discuss with the president from time to time and arrange to hold the meeting and to send circulars for such meeting, with the information of the agendas and other information on preparation.
- e. The minutes of the executive committee meeting shall be recorded by the secretary.
- f. Whenever president is not available, the secretary will discuss with the vice president and arrange for a meeting giving prior information suitably.
- g. Secretary shall maintain all the minute books and other Registers and records , protect them on his custody at the office.
- h. Secretary shall execute the resolutions passed in the General body, special General body or in the executive committee meeting.
- i. Secretary will prepare the annual reports, financial statements, receipts and expenses reports etc. and submit them on the General body meeting.

Sd./  
**PRESIDENT**

- j. For the improvements of the society and the benefits of the Administrations, whatever actions needed, may be taken by the secretary with the consent or permission of the president and the secretary has got this rights.
- k. Whenever the Treasurer's post is lying vacant, the secretary will be in charge of the Treasurer's post, on the consent of the executive committee members ad act accordingly.
- l. Secretary with the co-operation of the president, and the Treasurer shall jointly operate the bank accounts.
- m. The monthly transactions of the society must be verified and the receipts and expense statements must be prepared by the secretary and produced at the monthly executive committee meeting and obtain the approval for the same. The statements should be exhibited in the office notice boards for the information of the members.
- n. Whenever the president is not available, if any important urgent expenses are to be made; the secretary has got the right to spend up to Rs.10000/- and this should be approved by the next executive committee meeting.

**4. EXECUTIVE SECRETARY, JOINT SECRETARY:**

- a. They should assist the secretary in all respects of activities of the society.
- b. They shall look after the duties of secretary, when he is not available
- c. Executive Secretary and Joint secretary shall rank and function equivalently.

**5. TREASURER:**

- a. Treasurer shall collect the entrance fees, subscriptions, other funds and donations etc., on behalf of the society and issue the original receipts towards the payments
- b. The maintenance of the proper receipts and vouchers for the receipts and expenses should be carried on by the treasurer.
- c. The proper details of receipts and expenses should be reported to the meetings held from time to time.
- d. The Treasurer shall submit the audited annual income and expenditure
- e. The Treasurer shall be sign jointly with the president and the secretary for the purpose of operating the bank account.
- f. The Treasurer will have a minimum cash amount of Rs.5000/- with him for the urgent expenses, beyond the said amount all monies must be remitted into the bank account.
- g. The Treasurer shall be properly maintaining the daily cash book, showing the actual balance for the day, along with vouchers for expenses, office accounts, files and other connected records, General ledgers, monthly registers etc., with out any discrepancies, this is the duty of the Treasurer.
- h. The monthly accounts shall be produced by the Treasurer before the executive meeting on every month.

**18. SOCIETY'S ACCOUNTS:**

Under the Tamilnadu Societies Registration Act, the following account books shall be maintained by writing daily.

a. The Daily Cash balance register:

The Daily income and expenditures shall be written in the chitta book and daily cash account should be closed, showing the actual cash balance on that day. The amounts exceeding than those minimum cash balance, which is permitted by the executive committee, shall be remitted into the bank account.

b. Receipt books:

The receipt books with it's counter foils shall be maintained immediately on receipt of the payment, it should be entered in the original receipt and it's counter foil. The original receipt shall be issued to the all pay remitter.

Sd./-  
**PRESIDENT**

- c. Vouchers and bills files :  
The daily expenditures should be born with necessary vouchers and bills, and this shall be kept into the accounts file by entering the proper serial number for the same.
- d. General Ledger :  
This register shall be properly maintained .This will show the item wise heads for all accounts.
- e. The monthly income and expenditures shall be written as Statements in this register
- f. All the registers maintained by the society, the following declaration will be written and signed by any one the executive.

#### **DECLARATION**

The entire details recorded in this register are true and correct to the best of our knowledge and belief, I do hereby declare that this is true and correct.

#### **19.THE METHODS TO SPEND THE FUNDS :**

For any one of the purpose of the society as prescribed in the aims of the society, the funds should be spent. If any one of the member of the society expires or become handicapped any financial assistance may be granted to the dependants of the members in his family. This mercy grant may be disbursed according to the financial position of the society and as per the decision of the majority members.

#### **20.THE DIS-ALLOWED EXPENSES AND METHODS OF SPENDING THE FUNDS:**

- a. No salary or cooly shall be paid to any of the member of executive Committee or to any other the office bearers of the society for any cause.
- b. The funds of the society will not be issued as gifts or shares in any Profits. But as per rules 19(by law) funds may be granted to any of the demised member's heir or to any one of the family of handicapped members, on merciful basis.

#### **21. THE PROCEDURES FOR INVESTMENTS OF THE FUNDS OF THE SOCIETY:**

The funds of the society shall not be deposited with any of the individual. The assets of immovable kinds, Tamilnadu government's loan certificates, central government's loan certificates and the National savings certificates can be purchased from the funds, in the name of the society. In case of depositing any amount into the bank, it may be with Scheduled banks as per the bank's act of 1949 deposited. The savings bank accounts with the post office may also can be opened, and invested. The units under the unit trust of the India, The Tamil Nadu Government's scheme of loan documents and others prescribed from the time to time by the Government, are permitted scheme for investment of the funds of the society.

#### **22.THE METHODS OF THE LOANS PERMITTED TO OBTAIN THROUGH MORTGAGING THE PROPERTY OF THE SOCIETY :**

Whenever any of the loan received by the mortgage of the properties of the society through a Registered Document such a copy of the document should be signed by any one of the executive member of the society to the effect that this certified along with form No-8, shall be filled up and with a fee of Rs. 10/- towards registration fees, it should be sent to the register of societies within 3months, of the receipt of such loans. In the case any properties, newly purchased, which is under pledging of the same, Form No. 9 must be filled up and sent along with the Registration fees of Rs.10/- to the registration of societies, and when any pledged loans are completely repaid and whenever it is cancelled, the copy of such documents shall be sent to the registrar of societies along with the fee of Rs. 10/- only within 3 months time.

Sd./  
**PRESIDENT**

**23. ACCOUNT OF THE SOCIETY AND ITS AUDITING :**

When the income and expenditure arrives to an extent of Rs. 10000/- within a period of three years it should be audited by an authorized chartered accountant only. If the transaction are below Rs.2500/- per annum, it can be audited by any one of the Degree Holder recognized by the University. The executive member of the office bearers shall not be in the accounts inspection group.

**24.THE REPORT TO BE FURNISHED TO REGISTRAR OF SOCIETIES:**

- a. On every year declaration of the good functioning of the society Shall submitted to the registrar.
- b. The annual accounts statement for every year , on its approval by the General body meeting, shall be forwarded within six months of the completion of the meeting.
- c. The member's register shall be maintained In Form No.6 and on every end of the year, the list of remaining members shall be furnished in Form No- 6, within six month of the completion of the General body meeting.
- d. If any new member is admitted, it should be informed in Form No 7 reported 3 months of the admission.
- e. Whenever a member expired, it should be reported in Form No 7, Within 3 months of the death.
- f. Whenever a member is dismissed or resigned , it should be Reported within 3 months such occurrence.
- g. Whenever address or transferring the address are Proposed, it should be informed within 3 months of such action in the prescribed Form No-5.
- h. Whenever the bylaws and sub sections of the by laws are amended for corrections and inclusions it should be reported in duplicate within 3 months time.
- i. The aforesaid bylaws corrections, deletions or inclusions if any required it should be passed through a special resolutions and this special resolution's copy shall be furnished in duplicate within 3 months time.
- j. Each and every report shall be furnished separately, for every report, the fee of Rs. 10/- shall be sent towards filling fees, for every report, it should bear the true copy of the connected resolutions for the same.

**25. FINANCIAL YEAR OF THE SOCIETY :**

The society's financial year will be from the 1<sup>st</sup> day of April to the 31<sup>st</sup> day of March succeeding year.

**26. GENERAL BODY MEETING :**

This General body meeting should be convened once in every year, It should be convened within 6 months time from the financial year ending (i.e)within the September month. Notice shall be issued before 21 days. The said 21 days should be exclusive of the day of the General body meeting proposed and the date of sending the notice. One copy of the General body meeting must be sent to the Registrar of societies. The General body meeting notice may be sent by the following methods of any one:-

- a. Personal delivery
- b. Postal delivery
- c. Sending circulars to members
- d. By publishing in the newspaper

The General body notice may be sent by any one of the methods described above. The notice shall be exhibited In the office notice board. Also the quorum for the General body meeting will be presence of 1/3, members . If the minimum members will not arrive even after an hour of the commencement of the meeting .the meeting may be postponed for the same day and time on the next week at the same place. In spite of required quorum that meeting could be held. There is no need of quorum for this meeting.

Sd./  
**PRESIDENT**

**27. THE POWER OF THE GENERAL BODY:**

- a. To elect of the executive committee members once in **1(one)** year.
- b. To approve the annual accounts placed by the executive committee before the General body.
- c. To approve the annual Income Expenditure reports.
- d. To appoint an auditor to audit the transactions and accounts of the society.
- e. To make amendments in by laws or in sub sections of relevant by laws, for corrections, deletions or inclusions or changing.
- f. To reveal the appeal petitions by the members and to decide about the cases.
- g. To come to a conclusion, if any of the non-confidence motion against the executive committee and decide.
- h. To come to a conclusion, if any of the or against any member of the executive committee and decide.
- i. To increase or reduce the members subscription or entrance fee.
- j. To finalize of any other special resolutions brought up by any of the members

**28. SPECIAL GENERAL BODY MEETING :**

The special General body meeting shall be held on the following times.

- a. If the executives requires any special permission of the General Body in specific matters.
- b. This meeting shall be held if 2/3,rd of the members wish to Convene or 50% of the executive committee members wish to convene the meeting. The application must be addressed to the president or the secretary, on receipt of such applications, the special General body meeting should convened within one month's time , otherwise the members who had sent notice for convening this special General body meeting may themselves unite together and send a notice about the date of commencement of such meeting and convene the special General body meeting accordingly, this notice also must be of 21 days previously to the meeting, the quorum for this meeting will also apply equal to the usual General procedure of the ordinary General body meeting.

**29. MINUTE BOOK REGISTER:**

The executive meetings functions and the General body functions will be recorded separately in the minute books, the secretary will take short notes of the functioning of the meeting during that time and after the ending of the meeting he will show them to the President making serially numbered, and register the same in the minute book. The President shall sign in the said minute book. The minute book for executive committee meeting and the General body meeting should be maintained separately and recorded.

**30. ORDINARY RESOLUTIONS:**

It will be an ordinary resolution if it is approved by the 50% or above members of the General body meeting.

**31. SPECIAL RESOLUTION:**

The following activities should be carried out only through the special Resolutions:

- a. The documentary changes in any manner
  - b. The sub sections of the bye- laws changes
  - c. The diversification of the society into two units
  - d. The changing of the name of the society
  - e. To come for a decision on the subject of " Abolition of Society"
- 3/4<sup>th</sup> members who were present in the special General body meeting should support the resolution and approve and then only it can be executed.

Sd./  
**PRESIDENT**

**32. THE DISTRIBUTION OF THE COPY DOCUMENTS OF THE SOCIETY TO THE MEMBERS DULY CERTIFIED:**

- a. The by laws, sub sections of the by laws, reports of income and expenditures, property assessment report can be obtained by payment of Rs.10/- for each copy.
- b. The member who wants to get the copies of the above, should submit their applications to the President or Secretary, they should remit the prescribed fee at the office hours and receive the copy.
- c. The members can always inspect the original minute book records of the General body meeting, executive meetings minute records, the members register and other office accounts registers with the permission of the president at the office hours. No fee may be paid for this, the members should not take any copies.

**33. THE METHOD OF ALTERATIONS IN THE BY LAWS OR IN THE SUB SECTIONS OF THE BY LAWS:**

If any alterations in the main by-laws or in the sub sections of the by-laws, this should be passed as a special resolution for doing so in General body or in a Special General body meeting.

**34. FUNDS OF THE SOCIETY:**

- a. Collections through members subscription.
- b. Collection of donations,
- c. Subsidy or grants received from the Government or from the Government Institutions or any loans.
- d. Collections of deposits.
- e. Income derived from the Improvements of the Society

**35. ELECTIONS:**

- a. All the members are eligible (except those who are noted in Rule No.9) to stand for the election or to vote.
- b. Those who wish to contest in the elections they should fill up the application form and submit before 15 days to the president or the secretary.
- c. Those nominations (applications) can be withdrawn within the stipulated dates for this purpose.
- d. The final candidates list will be exhibited in the notice board before 5 days at the office. The 5 days should be (i.e) the date of election and the date on which the notice is exhibited (both days must be exclusive) as above.
- e. The election officers will be nominated by the executive committee members and act accordingly.
- f. If there are contests secret ballot voting will be conducted.

**36. LIQUIDATION OF THE SOCIETY:**

If the society did not find possibility to run the administration and the executive committee peacefully, the General body shall pass a special resolution for the closure of the society or to liquidate the society and execute the same. If there are any assets to the society, these may be transferred to a similar society's accounts, and the Properties could not be divided among the members.

**37. GENERAL:**

Those things which are not hold in the above by law, this will be taken accordingly to the acts of the Tamilnadu Societies Registration Act of 1975.

Sd./  
**PRESIDENT**

We Certify that the above as the correct copy of the Constitution Rules and Regulations of our Associations:

S.NO.	NAME & ADDRESS	Designation in the Society	SIGNATURE
1.	K.Ravichandran No.11, Demonde Street No.1 KSC School Road Tirupur 641604	President	Sd./-
2.	P.Shanmugam No.15, Nehru Street Tirupur 641601	Vice-President	Sd./-
3.	K.Babu No.32, Kumaran Road Near Railway Station Tirupur 641 601.	General Secretary	Sd./-
4.	R.Arunagiri No.343, BS Sundaram Road, Near Tirupur Tirupathi Temple Tirupur 641601	Executive Secretary	Sd./-
5.	S.Jayakumar 500/1, Arul Complex, PN Road Tirupur 641602	Joint Secretary	Sd./-
6.	S.Manikandhanathan 113, Kumaran Road Tirupur 641601	Treasurer	Sd./-
7.	R.Thiyagaraaj No.32, Kumaran Road Near Railway Station Tirupur 641 601.	Executive Member	Sd./-
8.	C.Suresh Kumar 104, 1st Floor, Poombukar Nagar EAST, Thennam palayam, Tirupur 641604	Executive Member	Sd./-
9.	K.Vallinayagam 316, P.N.Road, Miller Bus Stop Tirupur 641602.	Executive Member	Sd./-
10.	P.K.Guruprasad 47, Sarath Complex, Union Mill Road, Tirupur 641601.	Executive Member	Sd./-
11.	R.Krishnamurthy 1, Ramaiah Colony 4th West Street, Tirupur 641602.	Executive Member	Sd./-
12.	A.Vijayakumar 6, Chellam Nagar 4th Street, Mangalam Road, Tirupur 641687	Executive Member	Sd./-
13.	Pratheesh Mathew 513, MRC Corner, Near Miller Stop, PN Road, Tirupur 641602	Executive Member	Sd./-
14.	P.Ramakrishnan Keerthi Towers, 481 Gandhi Road, Anuparpalayam Bus Stop, Tirupur 641652	Executive Member	Sd./-
15.	V.Stephenraj 15 Khadhi Complex, Avinashi Road, Kumar Nagar Tirupur 641603	Executive Member	Sd./-
16.	T.K.M.Selvaraj 3/2, First floor, 3rd Street (West), Ramaiah colony, Tirupur 641602	Executive Member	Sd./-
17.	K.Arumugam 42/26, Police Lane Street, Valipalayam, Tirupur 641601	Executive Member	Sd./-
18.	M.Senthil Kumar	Executive Member	Sd./-

	25/12, SMNS Complex, PN Road, Opp: New Bus Stand Tirupur 641603		
19.	A.Moorthy 51, 60 Feet Road, JG Nagar Tirupur 641602	Executive Member	Sd./-
20.	A.Mansoor Ali Khan 106, KS Complex, Opp: Sony Show Room, Dharapuram Road, Tirupur 641604	Executive Member	Sd./-
21.	R.Palanisamy 279-A, 1st Floor, Sivasakthi Complex, Tirupur 641602	Executive Member	Sd./-

**Date: 27.02.2008**

**Sd./**  
**President**  
**(K.Ravichandran)**